

Creating Perfection ~ Levels of Editing

There are several levels of editing and, the package you require will depend on the stage you are at with your manuscript. The guide below will give you an idea of the areas each level of service offers.

Structural/Developmental editing

Book Level

Chapter and scene structuring to enhance comprehension

Relevance to intended audience

Information - nothing missing from plot lines are there any unanswered questions?

Does the plot make sense?

Characterisation - authentic and engaging

Point of view - consistent and unambiguous

Pace - is the reader's experience optimised or hindered by the pace?

Narrative flow - does the narrative drive the novel forward?

Line Editing

Sentence level

Paragraph and section breaks

Appropriate grammar and syntax

Authentic phrasing

Clarity of meaning - are you saying what you want to say?

Clear dialogue

Conciseness

Consistency in plot/character details

Word choice

Sentence flow

Similarities in names, events, etc.

Readability

Copy-editing

Sentence and word levels

Paragraph and section breaks

Repetition of words and phrases

Clarity of meaning - are you saying what you want to say?

Consistency in minor plot/character details

Word choice

Chapter sequencing

Dialogue punctuation

Similarities in names, events, etc.

Standard and consistent spelling and punctuation

Standard grammar and syntax

Indentation

Proofreading

Sentence, word, and layout levels

Paragraph and section breaks

Correct page and chapter sequencing

Word choice

Dialogue punctuation

Stacked hyphens

Basic formatting

Standard and consistent spelling and punctuation

Standard grammar and syntax

Indentation

